



## Assistant M/W Track Coach Position Announcement

### Function

The Assistant M/W Track & Field Coach reports to the Head Coach. This position is responsible for assisting the Head Coach in the successful management and administration of all phases of a Varsity Intercollegiate Track & Field Program, within the guidelines, rules and regulations of Eastern Illinois University, the Ohio Valley Conference and the NCAA.

### The Assistant Coach supports the Head Coach in the following:

- Support the Mission and Core Values of the Department
- Recruit individuals who have exhibited high potential to perform according to Department, Conference and NCAA standards
- Reinforce academic achievement and graduation as our top priority
- Responsible for full compliance with University, Department and NCAA regulations
- Diligent in their preparation to compete aggressively to win championships
- Collaborate on development of a responsible budget for their sport
- Responsible for the efficient use of all Department resources
- Collaborate with Athletic and University support units to ensure Student-Athlete health, safety and well-being
- Understand that the logo is always on as they model professional behavior
- Represent their Sport, the Department, and the University with class
- Committed to ongoing professional development and lifelong learning
- Fully-engaged in supporting community service activities
- Perform other duties as assigned by the Director of Athletics

Bachelor's degree required/Master's preferred. Possess (2) or more years of coaching or competition experience or equivalent. Must have extensive knowledge of the sport of Track and Field with emphasis on throwing events. Ability to recruit, develop and retain quality Track and Field student-athletes. Excellent organization, interpersonal and communication skills. Demonstrated commitment to the academic success of the student-athlete. Ability and willingness to work effectively in a team atmosphere in the athletic department. Strong commitment to the University, OVC and NCAA rules and regulations. Demonstrated commitment to diversity and experience with promoting inclusivity are required.

**Applications:** A complete application will include a letter of application, resume and contact information of three references. Send application materials to <http://apply.interfolio.com/134046>. For questions regarding the search, please contact James Nave, Screening Committee Chair, at [jmnave@eiu.edu](mailto:jmnave@eiu.edu).

**Diversity and Inclusion:** Eastern Illinois University is committed to fostering a learning community where all members feel welcomed and valued. The university provides equality of opportunity in all areas of campus life and we strive to recognize and appreciate the unique value of our students, faculty, and staff. Every member of campus has the right to learn and work in an environment free of discrimination and harassment, and beyond that, our goal is for all members of our community to develop a strong sense of belonging to Eastern Illinois University.

**The University and Community:** Eastern Illinois University takes pride in creating a warm, welcome environment for all faculty, staff and students. Established in 1895, EIU boasts a rich, tradition of preparing students for their personal and professional goals. A traditional regional residential institution, EIU offers a superior education at a relatively low cost while consistently earning high rankings and distinctions for its affordability, academic program quality, career placement rates, campus safety, online degree options, student support, and sustainability initiatives. EIU focuses on individualized attention and superior student relationships, and has earned recognition as the highest- ranking independent public regional university in Illinois and a place among the Midwest's top public regional universities according to *U.S. News and World Report*. Eastern offers faculty a wide range of research and public service activities. EIU hosts more than 175 student organizations on campus, and offers a variety of cultural events, NCAA Division I athletics, and active research opportunities for its students to enjoy and to thrive. EIU has become recognized for providing the resources of a large institution while creating the kinds of individual relationships that support student and alumni success.

*The University is located in East Central Illinois, combines the benefits of a community of 20,000 with access to several large cities, including Chicago, St. Louis, and Indianapolis*

A99650