

Housing and Dining Services



EASTERN ILLINOIS UNIVERSITY™

Position Announcement Complex Director

Position Description: The Office of University Housing and Dining Services at Eastern Illinois University, Charleston, Illinois, is seeking a dynamic individual for the position of Complex Director. The Complex Director's primary focus will be to establish outstanding residential communities that promote student success. The Complex Director will also coordinate the implementation of the Panther Success Initiative Residential Curriculum in our residential communities, which consist of 400-500 students in each residential area. PSI fosters student success through the intentional personal and academic development of each resident. It is expected that our professional staff build meaningful connections with students. These relationships are created through assisting residents in reaching their goals, connecting students to faculty, embracing integrative learning concepts, promoting cultural competence, and designing educational opportunities which meet the needs of students.

The Complex Director supervises and mentors a residential life staff consisting of 2-5 Associate Resident Directors, 10-16 Resident Assistants, and indirectly supervises other student staff members. The Complex Director assists with the overall operation of the residential life program by serving as a member of the Residential Life Leadership Team. In addition, each Complex Director will chair departmental committees and serve on university-wide committees.

This individual directs community development, student development, social justice education, hall government advisement, housing assignments, staff selection, staff training, student conduct, crisis intervention, residential curriculum initiatives, and coordination of summer programs within their residential area.

This is a full time, 12-month, live-in, professional staff position that includes a meal plan to promote community development and policy enforcement for staff and students in our dining facilities. The Complex Director also serves on the Senior Staff Crisis on-call rotation.

APPLICATION REVIEW DATES: Applications will be accepted until on-campus interviews are scheduled. Priority will be given to applications received on or before Friday, October 28, 2023.

QUALIFICATIONS: Master's degree required by May 2024. Progressive experience in residential life/university housing preferred but not required. The successful candidate must possess highly developed interpersonal skills, supervisory skills, multicultural programming experience, student leadership/advising experience, and robust administrative proficiencies.

STARTING DATE: January 1, 2024 (negotiable)

APPLICATION REVIEW DATE: Applications will be accepted until on-campus interviews are scheduled. Positions open until it is filled with a rolling process.

TO APPLY: Send letter of interest, current resume, and contact information of at least three professional references to: <http://apply.interfolio.com/132603> For more information about this position please visit https://www.eiu.edu/housing/full_time.php.

For questions regarding this search, please contact the screening committee chair Gary Uteg at gfutege@eiu.edu.

Diversity and Inclusion: Eastern Illinois University is committed to fostering a learning community where all members feel welcomed and valued. The university provides equality of opportunity in all areas of campus life and we strive to recognize and appreciate the unique value of our students, faculty, and staff. Every member of campus has the right to learn and work in an environment free of discrimination and harassment, and beyond that, our goal is for all members of our community to develop a strong sense of belonging to Eastern Illinois University.

The University and Community: EIU's attractive 320-acre campus is big enough to offer quality programs, yet small enough to offer personal attention. Founded in 1895, Eastern Illinois University (EIU) has seven (7) colleges and schools offering more than 90 academic programs in the form of bachelor's, master's, and specialist's degrees.

Eastern Illinois University takes pride in creating a warm, welcome environment for all faculty, staff and students. EIU boasts a rich, tradition of preparing students for their personal and professional goals. A traditional regional residential institution, EIU offers a superior education at a relatively low cost while consistently earning high rankings and distinctions for its affordability, academic program quality, career placement rates, campus safety, online degree options, student support, and sustainability initiatives. EIU focuses on individualized attention and superior student relationships and has earned recognition as the highest- ranking independent public regional university in Illinois and a place among the Midwest's top public regional universities according to U.S. News and World Report. Eastern offers faculty a wide range of research and public service activities. EIU hosts more than 175 student organizations on campus, and offers a variety of cultural events, NCAA Division I athletics, and active research opportunities for its students to enjoy and to thrive. EIU has become recognized for providing the resources of a large institution while creating the kinds of individual relationships that support student and alumni success.

Eastern Illinois University is an Affirmative Action/Equal Opportunity Employer - Minority/Female/Disability/Veteran - committed to achieving a diverse community.