

Eastern Illinois University
College of Liberal Arts and Sciences
University Pre-Health Professions Advisor Position Announcement

Position: The University Pre-Health Professions Advisor position is a full-time 10-month appointment within the College of Liberal Arts and Sciences.

Responsibilities: The University Pre-Health Professions Advisor will provide advising to students from all majors interested in pursuing careers in health care as well as maintain and establish relationships with health profession schools. This individual should have excellent communication skills with both health professionals and students. In addition, this individual will maintain and expand affiliation agreements between EIU and regional/national health professional schools and hospitals. This position requires some travel and evening/weekend work. Finally, some teaching responsibilities may be required.

Qualifications:

1. Master's degree with at least 3 years of experience in a health profession, pre-health advisement, or related experience.
2. Knowledge of the requirements, application process, and selection criteria of various degree programs in health care.
3. Excellent communication skills to professionally and effectively communicate with a diverse student body, university personnel across departments at EIU and other institutions, as well as health profession schools
4. As this position requires some travel, the ability to travel regionally and nationally, including some evenings and weekends, is required.
5. Ability to lead groups and establish relationships with diverse stakeholders (both on- and off-campus).
6. Demonstrated commitment to diversity and experience with promoting inclusive excellence is required.

Closing Date: Review of applications to begin on June 3, 2019 and will continue until the position is filled.

Starting Date: August 1, 2019.

The University and Community: Eastern Illinois University places priority on teaching excellence for a diverse student body in a residential setting. Approximately 6,500 on-campus students are enrolled in undergraduate and graduate programs. Non-traditional and part-time students are enrolled in programs at both on- and off-campus sites. Eastern offers faculty a wide range of research and public service activities. The University is located in east central Illinois and combines the benefits of a community of 20,000 with access to several large cities, including Chicago, St. Louis, and Indianapolis.

Applications: A complete file consists of a letter of application, resume, unofficial transcripts and the names, addresses (both physical and email), and phone numbers of three (3) professional references. Applications must be submitted electronically to: <http://apply.interfolio.com/63272>. Review of applications will begin June 3, 2019.

Questions about the search may be directed to Gary A. Bulla, Ph.D, Screening Committee Chair, at gabulla@eiu.edu.