

# Eastern Illinois University

## Vice President for Business Affairs

Eastern Illinois University seeks a Vice President for Business Affairs to lead a complex division that includes the following functional areas: business services (accounts payable/receivable and procurement), the Bursar's Office, human resources, payroll, facilities/grounds, risk management, budget, and institutional research. The Vice President will also serve as the Chief Financial Officer (CFO) for the University and oversee the development of annual budgets, revenue projections, and serve as a liaison to the Board of Trustees' Finance and Audit Committee. As a member of the President's Council, the selected candidate will need to partner across divisions and be a collaborative leader committed to the unique mission of institutions of higher education. As a state university, EIU's next Vice President will need to have a deep understanding of the importance of compliance with state and federal guidelines, regulations, and relevant governing legislation. Additionally, the VP/CFO will work with the Vice President for Advancement to support the finance, budget, and business operations of the EIU Foundation.

### Qualifications

- At least five years senior leadership at the director or assistant/associate vice president level or higher with experience leading one or more of the functional areas in higher education with a preference for individuals with extensive backgrounds in finance, business services, and/or accounting;
- A master's degree in business, accounting, public administration or another advanced degree in a related field;
- An understanding of and experience with institutional investment strategies and capital projects financing is preferred; and
- A demonstrated commitment to diversity and advancing inclusive excellence through strategic and intentional hiring and employee retention initiatives.

### About EIU

Enrolling more than 7800 students, Eastern Illinois University is a growing regional comprehensive institution offering a diverse array of undergraduate degree programs and more than 30 graduate degree programs, as well as ten post-baccalaureate certificate programs. Celebrating its 125th anniversary in 2020, Eastern has consistently been recognized by U.S. News & World Report as the #1 independent regional public institution in Illinois. Eastern's points of pride include a 94% placement rate, 98% satisfaction rating from alumni, preparing more undergraduates who go on to earn doctoral degrees than any other master's college/university in Illinois, and the Doudna Center for the Performing Arts that serves as one of the region's most prominent cultural resources.

EIU is located in Charleston with access to nearby cities including St. Louis, Indianapolis, and Chicago. With a population of more than 21,000 residents, the city offers access to a wide array of natural amenities including an extensive trail system at Lake Charleston that connects communities across the county. The Charleston-Mattoon micropolitan statistical area (more than 62,000 residents) is recognized as east central Illinois's primary health care, manufacturing, and commercial hub.

Candidates are requested to submit a cover letter, resume/vita, and the contact information for five professional references. All application materials should be submitted to Interfolio at <http://apply.interfolio.com/71194>. Applications will be accepted until the position is filled with priority given to applications received prior to Wednesday December 18, 2019.

For questions regarding this search, please contact Jay Gatrell, Search Committee Chair, at [jgatrell@eiu.edu](mailto:jgatrell@eiu.edu).

*Eastern Illinois University is an Affirmative Action/Equal Opportunity Employer - minority/female/disability/veteran – committed to achieving a diverse community.*