

**Eastern Illinois University**  
**School of Business**  
**Position Announcement**  
**Business Analytics and**  
**Information Systems Instructor**

**Title:** Business Analytics and Information Systems Instructor

The School of Business at Eastern Illinois University seeks applications for a full-time (9 month) Instructor (Annually Contracted Faculty) in the Business Analytics and Information Systems program starting August 2022 for a position that may be renewed annually starting in fall 2023. The primary teaching duties will include teaching undergraduate business coursework in Business Analytics and Information Systems, and may include teaching BUS 1950 - Computer Concepts and Applications for Business, BUS 3050 - Survey of Information Systems, and BUS 1000 - Introductory Business Seminar. Candidate should possess appropriate content background in the area of business analytics and information systems and proficiency in programming, networking and database is desirable. The ability to teach courses in other business programs is a plus. Assigned duties may also include teaching courses consistent with the candidate's experience and interest within the curriculum of the School of Business.

**Job Description:** The individual in this position will be expected to be on campus during the academic year to:

- 1) Teach students in accordance with the University, College, School, and Program's mission;
- 2) Collaborate with faculty and students in other disciplines of the School of Business;
- 3) Participate in program curriculum development initiatives; and
- 4) Attend School of Business and program meetings.

Salary will be based on a nine-month academic year appointment and is commensurate with qualifications and experience.

**Minimum Qualifications:**

- 1) MBA or relevant master's degree in a business discipline or a related field from an AACSB-accredited program is required.
- 2) Previous work experience in business.
- 3) Strong communication and interpersonal skills are essential.
- 4) A commitment to fostering diversity and promoting inclusive excellence are required.

**Desired Qualifications include:**

- 1) Previous supervisory/management experience;
- 2) Obtained both undergraduate and graduate business degrees from AACSB accredited programs;
- 3) Experience teaching Business Analytics and Information Systems courses within an AACSB accredited program;
- 4) Proven track record of using learning management systems;
- 5) Capability of incorporating technology into the learning environment;

- 6) Proven ability to instruct both online and face-to-face formats; and
- 7) Ability to provide instructional flexibility to support school programs.

### **Application Instructions:**

For full consideration, applicants must submit the following materials to Interfolio:

- 1) application letter;
- 2) curriculum vitae;
- 3) names and contact information for three references.

Finalists will be asked to provide transcripts. Only online applications to Interfolio via this link <http://apply.interfolio.com/97691> will be accepted. Questions may be directed to Dr. Nic Robinson, Screening Committee Chair at [nrobinson@eiu.edu](mailto:nrobinson@eiu.edu).

### **Closing Date:**

Review of applications will begin on December 1 and will continue until interviews with finalists are scheduled.

### **The University & Community**

Eastern Illinois University takes pride in creating a warm, welcome environment for all faculty, staff and students. Established in 1895, EIU boasts a rich, 125-year tradition of preparing students for their personal and professional goals. A traditional regional residential institution, EIU offers a superior education at a relatively low cost while consistently earning high rankings and distinctions for its affordability, academic program quality, career placement rates, campus safety, online degree options, student support, and sustainability initiatives.

EIU focuses on individualized attention and superior student relationships, and has earned recognition as the highest-ranking independent public regional university in Illinois and a place among the Midwest's top public regional universities according to *U.S. News and World Report*. EIU hosts more than 175 student organizations on campus, and offers a variety of cultural events, NCAA Division I athletics, and active research opportunities for its students to enjoy and to thrive. EIU has become recognized for providing the resources of a large institution while creating the kinds of individual relationships that support student and alumni success.

Eastern Illinois University is located in Charleston, Illinois – a comfortable and safe east central town within a two-to three-hour drive of three major metropolitan areas -- Chicago, Indianapolis, and St. Louis.

*Eastern Illinois University is an Affirmative Action/Equal Opportunity Employer - minority/female/disability/veteran - committed to achieving a diverse community.*