

**Eastern Illinois University**  
**Department of Public Health & Nutrition**  
**Assistant Professor**  
**Position Announcement**

The Department of Public Health & Nutrition at Eastern Illinois University is seeking a full time (12 months) tenure-track faculty member in Nutrition & Dietetics who will also serve as the director for our new Coordinated Program in Dietetics (CPD). The desired start date is July 1, 2024. This new program is evolving from our long-standing ACEND-accredited DPD program, and building on the strengths of our ACEND-accredited master's level Dietetic Internship program. Under the general supervision of the department chair of Public Health & Nutrition, the full-time CPD director is responsible for teaching in their area of expertise and overseeing the implementation of the Coordinated Program in conjunction with current Nutrition & Dietetics faculty. The Department seeks candidates who are committed to student learning, and the academic and clinical instruction of both undergraduate and master's students who are intent upon securing the RDN credential.

**Essential Duties:**

- **Program Director (50-62.5% of assigned load)**
  - Serve as the primary ambassador, spokesperson, and recruiter for the Coordinated Program in Nutrition & Dietetics;
  - Coordinate with clinical preceptors at Dietetic Internship placement sites in conjunction with the Distance Education Dietetic Internship Coordinator (our existing MS Nutrition & Dietetics: DI option program);
  - Ensure Dietetic Interns complete all required benchmarks by serving as faculty of record for the DI courses;
  - Support the graduate school on all recruitment and marketing efforts for the Coordinated Program;
  - Manage/participate in recruitment and DI match activities;
  - Develop and oversee an assessment plan in alignment with the assessment culture of the University and in alignment with accreditation standards;
  - Coordinate with University Legal Counsel and the Graduate School to facilitate approvals for Student Identified Site Placements, as needed;
  - Other job-related duties as assigned
- **Teaching (12.5-25% of assigned load)**
  - Demonstrated ability/potential for quality teaching;
  - Teach at least 3 credits of coursework during the academic year;
  - Design courses/syllabi in compliance with approved course proposals, complying with curriculum assessment and accreditation standards;
  - Utilize a variety of teaching techniques, as appropriate for the content and delivery modality of the course;
  - Maintain weekly office hours in compliance with the Faculty Agreement (contract);
  - Determine grades of assignments and overall course performance as per the stated requirements in the syllabus. Provide appropriate documentation of grades to students and the University entities in a timely manner;
  - Utilize digital and electronic platforms such as Brightspace/D2L in instruction, record keeping, and data collection.

- **Scholarship (12.5% of assigned load until tenure, opportunities for additional release time available)**
  - Conduct, present and/or publish research/scholarship;
  - Involve students in scholarship as possible and appropriate
  - Engage in ongoing professional development in the field.
- **Service**
  - Participate in committees and other service opportunities at the departmental, college, university, community, state/region, and/or national level.

**Qualifications:**

- Doctoral coursework complete by August 15, 2024 (doctoral degree required for tenure)
- Current RDN credentials
- Firm commitment to the role of diversity in all aspects of education, scholarship and service.

**Preferred Qualifications:**

- DCN, Ph.D., Ed.D., Dr.HSc., or other appropriate doctoral degree from an accredited educational institution;
- Three years teaching experience;
- Dietetic Intern supervision experience;
- Administrative and ACEND accreditation experience;

**The Department of Public Health & Nutrition**

In January 2022, the Nutrition & Dietetics program merged with the Department of Public Health to form the Department of Public Health & Nutrition, part of the College of Health & Human Services. PHN houses five undergraduate major options, multiple minors, and 3 master's degree options. The Nutrition & Dietetics program began training future dietetic nutritionists and nutrition educators in 1965, and currently offers an ACEND-accredited DPD program and Master's degree DI option as well as a non-RDN Nutrition Education option. The DPD program plans to migrate to a Coordinated Program effective Fall 2024. There are 12 full-time academic and instructional faculty positions in the Department, including a dedicated undergraduate academic advisor and undergraduate internship coordinator. We have established preceptor relationships with 8 clinical sites and several community nutrition sites, as well as the capability of utilizing student-identified placements.

**Application Instructions**

Review of completed applications will begin January 29, 2024, and continue until the position is filled. A complete application includes: a) letter of application addressing strengths and experience relative to the qualifications and responsibilities of the position; b) current CV; c) unofficial transcripts; and, d) names and contact information of three professional references who can comment on relevant clinical and/or academic teaching experience.

Application materials should be submitted at <http://apply.interfolio.com/137622>.

Questions can be addressed to Dr. Misty Rhoads, Chair, Faculty Search Screening Committee at [mlrhoads@eiu.edu](mailto:mlrhoads@eiu.edu).

**Diversity and Inclusion:** Eastern Illinois University is committed to fostering a learning community where all members feel welcomed and valued. The university provides equality of opportunity in all areas of campus life and we strive to recognize and appreciate the unique value of our students, faculty, and staff. Every member of campus has the right to learn and work in an environment free of discrimination and harassment, and beyond that, our goal is for all members of our community to develop a strong sense of belonging to Eastern Illinois University.

**The University and Community:** Eastern Illinois University, located in the east-central Illinois community of Charleston, has a rich tradition of over 120 years of preparing students to accomplish their professional and life goals through a combination of quality academics and personal relationships. Eastern Illinois University is committed to fostering a learning community where all members feel welcomed and valued. The university provides equality of opportunity in all areas of campus life and we strive to recognize and appreciate the unique value of all students, faculty, and staff with the goal for all members of our community to develop a strong sense of belonging at Eastern Illinois University. The beautiful, 320-acre campus is host to approximately 7,500 students and 400 faculty members in a town of approximately 20,000 residents. EIU offers active research opportunities, cultural events, NCAA Division I athletics, and an engaged student body that are on par with larger universities. Charleston has all the advantages of a small, rural town (e.g., lower cost of living, a safe community, a short commute) within a two to three-hour drive of Chicago, Indianapolis, and St. Louis.

The University is located in east central Illinois and combines the benefits of a community of 20,000 with access to several large cities, including Chicago, St. Louis, and Indianapolis.

*Eastern Illinois University is an Affirmative Action/Equal Opportunity Employer - minority/female/disability/veteran - committed to achieving a diverse community*

