



## **Assistant Men's and Women's Track Coach**

The Assistant M/W Track & Field Coach reports to the Head Coach. This position is responsible for assisting the Head Coach in the successful management and administration of all phases of a Varsity Intercollegiate Track & Field Program, within the guidelines, rules and regulations of Eastern Illinois University, the Ohio Valley Conference and the NCAA.

### **The Assistant Coach supports the Head Coach in the following:**

- Recruit individuals who have exhibited high potential to perform according to Department, Conference and NCAA standards
- Reinforce academic achievement and graduation as our top priority
- Use Departmental resources for education, interpretation and advice
- Responsible for full compliance with University, Department and NCAA regulations
- Diligent in their preparation to compete aggressively to win championships
- Collaborate on development of a responsible budget for their sport
- Responsible for the efficient use of all Department resources
- Collaborate with Athletic and University support units to ensure Student-Athlete health, safety and well-being
- Perform other duties as assigned by the Director of Athletics

Bachelor's degree required/Master's preferred. Possess (2) or more years of coaching or playing experience or equivalent. Must have extensive knowledge of the sport of Track and Field with an emphasis on all throwing events. Ability to recruit and retain quality Track and Field student-athletes. Excellent organization, interpersonal and communication skills. Demonstrated commitment to the academic success of the student-athlete. Ability and willingness to work effectively in a team atmosphere in the athletic department. Strong commitment to the University, OVC and NCAA rules and regulations. Demonstrated commitment to diversity and experience with promoting inclusivity are required.

To apply for this position, submit a letter of application, resume, and the names, phone numbers and email addresses for 3 references to Interfolio via <http://apply.interfolio.com/109465>.

For questions regarding this search, please contact Tessa R. Roberts, Search Committee Chair, at [trroberts2@eiu.edu](mailto:trroberts2@eiu.edu).

*Eastern Illinois University is an Affirmative Action/Equal Opportunity Employer - minority/female/disability/veteran - committed to achieving a diverse community*